



NOWER HILL HIGH SCHOOL

**6TH FORM
INDUCTION BOOKLET**



ACADEMIC YEAR 2016-2017

FORM TUTORS 2016/17 – SIXTH FORM

Head of 6th Form – Mr Stratton
 Head of Year 13 – Ms Simmonds
 Head of Year 12 – Ms Abbotts
 Assistant Year Co-ordinator Year 12 – Mrs Barratt

FORM TUTORS	FORM ROOM	
Mrs Williams/Mrs Berkley	M3	6GN
Mr Duncan	L2	6GH
Mrs Titeux/Ms O'Shea	S4	6GS
Mr Van Pelt	M2	6KN
Mr Moore	M9	6KH
Mrs Atkinson / Mrs Ravi	C3	6KS
Mrs Rauf	S1	6SN
Ms Wilks	T3	6SH
Mr Rawden	E8	6SS
Mrs Sahadow	SE2	6FN
Mr Carter	S2	6FH
Ms McIntosh	E9	6FS
Mr Patel	SE7	6BN
Mrs Butterworth	H8	6BH
Mrs Mainwaring / Ms Platt	L5	6BS
Miss Temple	E13	6NN
Mrs Doyle / Ms A M Daniel	E7	6NH
Ms Gardner	D1	6NS

WELCOME TO NOWER HILL 6th FORM!

We hope very much that you will enjoy the next 2 years with us, and will find it both a rewarding and challenging experience.

In order for any organisation to run efficiently, there has to be a few rules, so here we go....

1. *Dress Code*

Although there is no uniform in the 6th Form, there is a dress code, which is outlined below.

6th Form students should come to school dressed for work.

Please note therefore that the following are **not** permitted under any circumstances:-

- Torn jeans
- Trousers or jeans worn in such a way as to expose underwear
- Revealing clothing that exposes the chest, midriff or buttocks
- Vests for boys or spaghetti straps for girls
- Football or other sports team shirts
- Hooded sweatshirts (with the hood worn up)
- Clothing with offensive slogans, including FCUK
- Indiscreet facial piercings
- and only 2 visible ear piercings
- All head gear and hats. Headgear and hats must be removed on entering the 6th Form gate (with the exception of scarves worn for religious reasons) or they will be confiscated and returned at 3:15pm on a Friday
- Shorts worn above the knee
- 'Short' shorts or skirts and / tights / long socks
- Leggings / tights without a top / dress / tunic that comes to **mid-thigh / fingertip** length back and front
- Scarves associated with political movements
- Visible tattoos

Students who fail to comply with the Dress Code **will be sent home to change.**

2. Behaviour

As a 6th former you are an ambassador for the school; we therefore expect the **highest** standards of behaviour from you at all times.

Poor behaviour of any description is simply not tolerated in the 6th Form. The 6th Form will be subject to the NHHS Ladder of Consequences, but incidences are very rare. Please ensure that your behaviour is conducive to allowing all students to fulfil their academic potential.

Please be sure to help staff wherever you can, and speak to younger students who you may see behaving inappropriately in a firm but polite manner.

Finally, swearing is **never** appropriate and should not be used at any time in the school or local community. Swearing at or within earshot of a member of staff will lead to you being disciplined according to the Ladder of Consequence.

3. Cyber Bullying

Any malicious use of websites or social networking sites directed against another student will result in disciplinary action being taken, as will bringing the school into disrepute using websites or social networking sites.

4. The Common Room, Refectory and Silent Study Room

The 6th Form Common Room is an area for silent, supervised study during lesson times and socialising at break and lunchtimes. All year 12&13 students will be in supervised study for the morning sessions using both the common room and the library. There is also a 6th Form Study Centre with 30 computers which can be used for quiet study in the afternoons.

There is also a refectory where you can get together during break and lunch times to relax, chat, watch BBC news and listen to the radio.

Litter makes the Common Room and Refectory a pretty nasty place to be, so please ensure that you use the bins at all times. Peer pressure works wonders, so if you see someone else dropping litter, ask them to pick it up and put it in the bin! It is the responsibility of all students to keep the area clean and tidy.

Please note that **hot food from the canteen or North Harrow is not allowed to be brought into school or the Common Room.** The canteen should be used for this purpose. Please also be mindful that the school tries to encourage healthy eating amongst the younger students, so please keep crisps, chocolate and fizzy drinks discreetly in your bag when you return from break/lunch until you are in the 6th Form centre. Water only should be drunk in lessons. **Please also note that we are a chewing-gum free school** and this rule applies to all areas of the school including the 6th Form Centre.

Computers need to be switched off at the end of each day, so if you think you might be the last person using the PC, please ensure you do this. You must not lock the PCs.

5. The School Environment

You are very fortunate to have a fantastic 6th Form centre, including a common room with computers and furniture, an IT suite, several classrooms, 6th Form toilets and an area to yourselves in the main school library. Please ensure that you treat all facilities with the utmost respect at all times. Keep them clean and tidy yourselves – the site and services staff are not here to clean up after you. Please do not stick anything on walls – notices on notice boards only. Finally, please keep your feet on the floor and **off seats at all times**.

6. Music

Please ensure that personal stereos are kept personal, i.e. only audible to you at all times. You should also make sure that **earphones are removed when you are in any area of the school other than the 6th Form area**. Please do not walk around the school with your earphones in your ears or around your necks as they will be confiscated according to the Ladder of Consequence.

7. Mobile Phones

You may only have your mobile phone out in the 6th Form Centre, but please keep your conversations quiet and use your phone with consideration to others. When in other areas of the school, the usual school rules apply regarding mobile phones, i.e. they are off and out of sight otherwise they will be confiscated. Confiscated phones will not be returned to students, but will have to be collected by parents from Student Services **the following day**.

8. Learning and Private Study

You should expect to spend at least 5 hours on private study weekly for each AS subject that you take. If you do not meet this minimum requirement, then you cannot expect to succeed on your course and achieve a good grade at the end of it.

Remember, it is a big jump from GCSE to A level, and if you do not use your private study time effectively you will very soon fall behind. Students who achieve excellent tracking data will be assigned to the Andromeda study group which means they will be allowed to study at home during their morning study periods. Any student with **afternoon study periods** is permitted to study at home if they wish.

9. Visiting Students

Visiting students are only permitted on site at times when they have timetabled lessons here and in breaks during that time, and are not permitted to use the 6th Form area at other times, due to space limitations.

10. ID Badges

You will be required to wear your ID badge **at all times** to identify you as a bona fide student both at Nower Hill and at any other schools or college campuses you may attend. Students found to not be wearing their ID badge will be issued with a referral slip. A total of 3 referral slips will result in a referral detention. Please ensure that you do wear it when on site and co-operate with staff if you are

asked to show it. Your ID card also acts as a buzzer that allows you to access all 6th Form areas and your own entrance to the school. If you lose your ID card, you will be expected to pay for a new one.

11. Registration

Registration in the 6th Form will take place every morning at 8.45am. It is essential that you attend these sessions in order to meet with your tutor, complete form time activities and receive any important messages. Only those students who have a morning session at another school or the college or if they are in Andromeda are excused from registration **on that day only**.

12. Attendance

It goes without saying that if you aim for 100% attendance, you will get the most out of your course and fare well in the examinations. **Any student whose attendance falls below 90% may be asked to pay for their exams.** It is compulsory to attend all of your timetabled lessons; this includes private study, registration and assembly. Please call in before 8:30am on 020 8861 0297 to notify us of any absence for that day. It is important that you do not allow minor ailments to keep you at home as missing 6th Form lessons involves missing quadruple sessions, which could have a serious impact on your results.

13. The Keep Left Rule

Please ensure that at all times when you walk around the school, you keep to the left-hand side. It is up to you as 6th formers to set an example to the rest of the school, and also to assist the staff by encouraging the younger children in the school to keep left. Also, please set a good example by holding doors for staff and allowing them to pass through first.

14. Equipment

In the 6th Form, it is up to you to equip yourselves with files, paper, pens, pencils and calculators. Please bring a sensible bag (not a handbag or drawstring bag) that will hold all of your requirements for the day. You are also required to purchase your own textbooks. This is the usual practice post-16. Please do ensure that you buy your textbooks promptly, as you will soon fall behind if you don't keep up with your reading. Every 6th Form student will be issued with a Learnpad. It is compulsory to bring a charged Learnpad to every lesson otherwise this will be treated as a lack of equipment and dealt with according to the Ladder of Consequence.

15. Volunteering

In the first few weeks you will have the opportunity to apply for a voluntary position within school; positions will be advertised on Fronter. Each week you will get this signed off by your supervisory teacher on your enrichment log. Please remember the volunteering work can be included in your Personal Statement when you apply to universities.

16. Work Experience

In the Summer Term of Year 12 after your exams you will be taking part in 2 weeks of work experience. This will be an excellent opportunity to develop your work-related skills, details of which you can then include in your personal statements and university interviews. **Begin finding your own work experience placement early in Y12 to maximise your chances of finding work experience related to your chosen career path.**

17. Smoking

As a young adult over 16, despite the obvious implications for your health, you are legally allowed to smoke. However, please be aware that smoking is not permitted anywhere **on, or in sight of, the school site.**

18. Drugs

Any student found in the possession of illegal drugs or alcohol will be asked to leave the school permanently. If a student is suspected of being under the influence of drugs or alcohol, they will be assessed by a medically trained member of staff and in the case of drugs, the Police will be contacted. Such action may result in permanent exclusion.

We really hope you enjoy yourselves in Nower Hill 6th Form and that your time with us will enable you to progress to a future full of opportunity. Good luck and happy studying!

The Sixth-Form Team

Mr Stratton – Head of 6th Form

Ms Simmonds - Head of Y13

Ms Abbotts – Head of Y12

Mrs Barratt – Assistant Year Co-ordinator Year 12

Mrs Murray – 6th-Form Study and Careers Mentor

Mrs Campbell – 6th-Form Study and Careers Mentor

Mr Letchet – 6th Form mentoring and support

Mrs Rogers – UCAS support

Mrs Foster – Head of Careers

Mrs Doshi – Work Experience Co-ordinator