



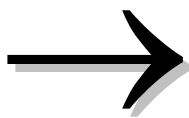
# NOWER HILL HIGH SCHOOL

Arts College

## New Parents' Handbook



**2008**



**2009**

George V Avenue ♦ Pinner ♦ Middlesex ♦ HA5 5RP  
Telephone 020 8863 0877 ♦ Fax 020 8424 0762  
[www.nowerhill.org.uk](http://www.nowerhill.org.uk)

# NOWER HILL HIGH SCHOOL

## 2008 - 2009

**HEADTEACHER**  
Mr Howard Freed

### DEPUTY HEADTEACHERS

Dr Jackie Georgiou  
Strategy and Resources

Mr Chris Livesey  
Teaching and Learning

Mr John Richardson  
Pupil Support

### ASSISTANT HEADTEACHERS

Mrs Natalie Johnson  
Head of Technology &  
Vocational Education

Mrs Gill May  
Assistant Headteacher  
Pupil Support KS3

Mr George Nagle  
Assistant Headteacher  
Community

Ms Louise Voden  
Assistant Headteacher  
Pupil Support KS5

Mr Matthew Warren  
Assistant Headteacher – Teaching and Learning

Mr Julian White  
Assistant Headteacher – Pupil Support KS4

Ms Julie Wilkinson  
Assistant Headteacher - Development

### ARTS COLLEGE COORDINATOR

Mrs Maureen Chappell

### YEAR COORDINATORS

**Year 8 Coordinators** Mrs Janet Herson and Ms Janine Sabbagh  
**Year 9 Coordinators** Mrs Sarah Fenlon and Miss Ellie Smedley  
**Year 10 Coordinators** Ms Lynne Halse and Ms Emma Murphy  
**Year 11 Coordinators** Miss Leslie Cripps and Miss Anna Lyczba

### HEADS OF FACULTY

<b>English</b>	Ms Anita Ferry	<b>The Arts</b>	Mr Jon Butterworth
<b>Mathematics</b>	Ms Rosemarie McCarthy	<b>Humanities</b>	Ms Lynne Snowdon
<b>Science</b>	Mrs Marianne Jeanes	<b>Languages</b>	Mrs Patricia Perry
<b>Technology</b>	Mrs Natalie Johnson	<b>Learning Development</b>	Mrs Susan Moore
<b>Sports Studies</b>	Mr Ian Parker		

### SITE SUPERVISOR

Mr John Winter

#### School Address

George V Avenue  
Pinner  
Middlesex HA5 5RP  
Tel: 020 8863 0877  
Fax: 020 8424 0762

#### Education Department

P.O. Box 22  
Civic Centre  
Harrow  
Middlesex HA1 2UW  
Tel: 020 8863 5611

# WELCOME TO NOWER HILL HIGH SCHOOL

Dear Parent/Carer,

A warm welcome to Nower Hill High School.

Nower Hill is a happy and hardworking school. We are here to ensure that every student achieves as much as possible during their educational journey with us, resulting in a well qualified and well prepared young person leaving Nower Hill for the next stage of their life. We also want our students to enjoy their education so that they can look back in later years with warmth and fondness on their time at Nower Hill.

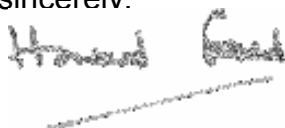
We are a school that demands and achieves high standards in all areas within a disciplined, secure, caring and stimulating environment. Our sustained high standards have attracted a number of national awards. We provide a rich, balanced curriculum and a wide-ranging programme of extra curricular activities covering academic, social, recreational, sporting and performing arts.

We value and praise the successes of our students. We are proud of our school and proud of our achievements. Nower Hill is a very good school but we can and will be an even better school next year. Our overriding aim is to be a centre of all round educational excellence for the community.

We encourage you to be involved in every aspect of your child's education at Nower Hill. We will do all we can to enthuse, motivate and support our students. We need your active partnership in order to achieve the highest all round standards for your children.

I regard it as a privilege to be the Headteacher of Nower Hill and I look forward to getting to know you and working with you.

Yours sincerely,

A handwritten signature in black ink that reads "Howard Freed". The signature is written in a cursive style and is positioned above a thin, horizontal line.

**HOWARD FREED**

## OUR AWARDS

We are very proud of our national accolades.



Our Headteacher, Howard Freed, is a National Leader of Education and Nower Hill is a National Support School.

Nower Hill also qualifies for the 70% Club and the Most Value Added Club with the Specialist Schools and Academies Trust.

## ARTS COLLEGE

NHHS first gained Specialist Arts College status in September 2002. We have since re-applied and been redesignated from September 2007. Our application which reviewed the previous years' work as well as plans for the future was described as having 'substantially met the performance criteria and redesignation standard'. We gained the Artsmark Gold Award from the Arts Council of England for the third time. Pupils and staff have experienced many aspects of the Arts by working with professional practitioners and at high profile venues including The Royal Albert Hall, Sadlers Wells, The Barbican Centre and The Royal National Theatre. With the installation of more technical equipment, including the installation of a recording studio, a huge investment in equipment for Media Studies and the proposed updating of lighting and sound in the Main Hall we are supporting the school's move solidly into the 21<sup>st</sup> Century. The status has also allowed us to improve environments in other areas of the school and to support Arts based projects in many non-Arts faculties. The funding has also enabled us to employ additional members of staff who will also work in the local school and wider community. Many new and exciting projects are planned for the future.

## **BACKGROUND AND HISTORY**

The school – called then HEADSTONE SCHOOL – started life in 1929 when the red brick building in Pinner Road was built. From the moment the school opened it started expanding. In the late 1950s a new school building was planned which opened in the early 1960s. Another block was added in 1972 and further buildings were taken into use in 1978. Nower Hill High School came into existence on 1<sup>st</sup> September 1974. 1993/94 saw the start of a £2.75 million development programme, which included a new 13 classroom block and the magnificent Gristwood Centre housing Music, Dance and Drama Studios and the Sports Hall. A new Dining Centre opened early in the Autumn Term of 1998. More recently all Science laboratories have been refurbished, a brand new suite of arts rooms has been developed, ICT provision has been extended to every faculty (12 ICT rooms plus 25 computers in the Learning Resource Centre) and every teaching room has been equipped with an interactive whiteboard and digital projector.

Throughout its history the school has had only six headteachers:

Mr C.J. Boyden	(1929-43)
Mr A.W. Manson	(1943-63)
Mr E.J.R. Dey	(1963-69)
Mr F.R.H. Gristwood	(1969-83)
Mr S.P. Hensby	(1983-99)
Mr H. Freed	(2000 to date)

## **NOWER HILL HIGH SCHOOL GOVERNING BODY**

The school's governing body consists of seven parent governors, four local education authority governors, five community governors, two teacher governors and one member of the support staff, one staff governor and the Head. Governors serve for a term of 4 years.

### **L.E.A. Governors**

Mr B. Hall  
Cllr J. Lammiman  
Cllr A. Omar  
Mr R. Sutcliffe

### **Parent Governors**

Mr H. Bharj  
Mrs J. Biddle  
Mrs A. Brown  
Mr S. Byrne  
Mrs P. Headlam  
Mr R. McKerracher

### **Community Governors**

Mrs D. La Rue (Chair)  
Miss C. Kitteridge  
Mrs C. Millard  
Mr D. Miller  
Mr S. Shah  
Mr R. Sutcliffe

### **Teacher Governors**

Miss L Morgan  
Mr J White

### **Staff Governor**

Ms S Cooper

### **Head**

Mr H. Freed

### **Clerk**

Mrs S Raikundalia

## JOINING THE SCHOOL –

### KEEPING IN TOUCH & WORKING TOGETHER

When a new pupil joins us at Nower Hill, he/she is beginning an important new stage in life. This booklet is designed to give parents/carers and new pupils the basic information you will need when starting at a new school.

We aim to work in partnership with our parent/carers to the benefit of your children our pupils. We have high expectations. Within this partnership there may be times when you wish or need to contact the school rather than through the home/school diary. Nower Hill is a large school. It is important that we provide the best possible service for parents and pupils by using our staff efficiently. At your child's middle school you may well have become used to discussing a wide range of matters with the Headteacher. At Nower Hill we have a large, well qualified staff and we would ask you to consider which person is best placed to deal with an issue. To help you decide a summary of the main responsibilities of various staff are set out below.

- **Form Tutor** - The form tutor should be the first line of approach to the school for both pupil and parent. They will know your child best. The form tutor sees his/her form twice a day for registration and will teach part of the personal, social and health education programme to their own form. The form tutor is the teacher who has a personal and direct responsibility for all members of their form.
- **Year Co-ordinator** - Year Co-ordinators, two per year group, have responsibility for 150 pupils and a team of 6 form tutors. There are 12 forms in each year group. The Year Co-ordinator is responsible for oversight of their group of forms and their form tutors.

Both Form tutors and Year Co-ordinators will work with their form/year group from Year 8 – Year 11.

- **Head of Faculty** - The curriculum areas within the school are divided into 9 faculties, each lead by the head of faculty. The head of faculty has general oversight of the subject areas within the faculty.

### HOME SCHOOL DIARIES

These are supplied to all pupils.

Diaries are used for the following purposes:-

- For pupils to record their homework
- For pupils to record any distinctions received
- For pupils to record all letters sent home by the school
- To provide a medium for communication between parents/carers and teachers.

Form tutors sign the diaries weekly and we ask parents to do the same.

## **ABSENCE FROM SCHOOL**

We are required by law to record reasons for absence. Therefore we request parents notify the school **as soon as it is known that their son/daughter will be absent, i.e. on the first morning of the absence.** A telephone call to the school office is the most convenient way of doing this. If no notification is received we are required to check the reason for the absence, therefore you will be contacted by the school. When your child returns to school please write a brief note detailing the dates of the absence and what caused it.

Holidays during term time are discouraged due to the adverse affect on a young person's education. Any parent considering a holiday during term time is required to gain permission from the Headteacher. In the first instance a holiday application form needs to be submitted. These are available from the main school office.

## **MEDICAL SERVICES**

Like all the schools within Harrow, we work closely with the borough's medical services.

### **Specific Medical Needs**

We ask all parents to let us know if their child has any medical condition, which requires medication, special care or special consideration. Our school welfare assistant will keep any drugs or treatments, which a child must have during the day and will assist in administering any if necessary. If this applies to your child we require you to complete and return the appropriate medical form enclosed with the induction pack. The school welfare assistant also keeps supplies of sanitary wear for emergencies, as do the head of girls' P.E. and the school office.

## **FREE SCHOOL MEALS, UNIFORM GRANTS, TRAVEL PASSES**

The borough has a policy to help children of parents in serious need over these matters. Any parents who think they are entitled to help should contact the Education Welfare Service at Pinner Road, by telephoning 020 8863 5544, in complete confidence.

## **SECURITY**

We know that you will share our concern to see that Nower Hill is as safe and secure an environment for your children as is possible within the context of a busy school.

It is most important that unidentified visitors do not wander around the site in search of a pupil and/or a member of staff. It is, therefore, imperative that all visitors to the school report to Reception in the Main Foyer at the George V Avenue entrance. You are asked to co-operate by doing this even if your visit is likely to be brief. Visitors will be asked to sign in and out of the school.

If you wish to see a teacher, please remember, that in normal circumstances teachers have classes and it is not possible, or appropriate, to relieve them of their teaching duties, other than in the case of an emergency. The best practice is to telephone the school to agree to a mutually convenient appointment. This provides an opportunity for information to be gathered, as required, and to meet in a more relaxed and positive way. We appreciate that there will be occasions when issues arise which require urgent attention. Nevertheless, we must insist, in the best interests of all concerned, that the procedure outlined above is followed. Our closed circuit television system (CCTV) is fully operational and all visitors to the school are likely to be captured on tape. All such procedures are, of course, subject to strict vetting and security within the Authority's Policy for the use of CCTV.

## **TEACHING AND LEARNING**

OFSTED May 2007 *'Teaching and learning are good overall with some that is outstanding. Teachers have a high level of subject expertise and lessons are well organised, and often carefully structured, with good use of learning resources.'*

Teaching and learning is at the heart of Nower Hill. We are very clear about standards and expectations.

Teachers:

- plan and use purposeful schemes of work
- plan interesting lessons thoroughly and evaluate them
- use the very latest technology to enhance their teaching
- have clear aims for lessons which are evident to pupils
- use a wide variety of teaching strategies
- have a good knowledge of individual pupil's abilities and needs
- monitor pupils' progress regularly
- use homework to reinforce and extend learning
- have enthusiasm, energy and drive and convey the value and joy of learning
- provide a role model for pupils
- continuously reflect upon and evaluate the quality of their teaching

Pupils:

- show concentration and sustained application to the task, behaving appropriately
- are confident and show initiative
- show evidence of progress in skills and knowledge
- enjoy their learning

## **MLE**

The Managed Learning Environment

We are rapidly developing the use of this in school: Managed Learning Environment (MLE) as a support to teaching and learning at Nower Hill High School. Our MLE is effectively an online school where pupils will find a wide range of resources, links to useful websites, discussion forums and homework activities organised in online classrooms. Pupils can retrieve and submit work online and they have their own personal portfolio where they can store all their electronic documents allowing them to access them in or out of school.

## **ICT**

OFSTED May 2007 *'Information and communication technology (ICT) is used extremely well to support teaching and to sustain students' interest.'*

The delivery of our curriculum has been greatly enhanced recently by the installation of interactive whiteboards and data projectors in all of our classrooms and the provision of faculty based ICT rooms for every curriculum area. The school has 283 computers for pupil use in 12 different rooms, all teachers have a classroom PC as well as a personal laptop and have well developed skills in the delivery of their teaching through the use of ICT where appropriate. Nower Hill High School is an e-confident school.

## **THE CURRICULUM**

OFSTED May 2007 *'The quality of the curriculum is good with some outstanding features. Enabling students to fulfil their academic potential from Years 8-11.'*

## **KS3**

In addition to the National Curriculum of English, Maths, Science, PSHE and Citizenship, Design Technology (which includes working with Food, Textiles, Resistant Materials, Graphic Products and Electronic Products), Art, Music, Geography, History, Religious Studies, Modern Foreign Languages (French, German and Spanish), ICT, and PE, we offer Latin, Classical Studies and Drama. Ancient Greek is a lunchtime extra offered to interested pupils.

In the middle of Year 8 pupils will be asked to choose two of French, German, Spanish and Latin for study in Year 9. In addition, all pupils will be introduced to the Learning Resource Centre and will be given a short course in research skills using computers, audiocassettes, learning packs and books. Extra learning support is provided for those pupils who need it either within the classroom or by being withdrawn for individual or small group work either by our Learning Development faculty or our Ethnic Minority Achievement faculty.

## **KS4**

In Years 10 and 11 students study the core subjects of English, Maths, Science, R.S., P.E., Citizenship, Work Related Learning and Enterprise Education and are able to choose up to 4 more subjects which provides a personalised Key Stage 4 course in anything from 6 up to 12 GCSEs. This means that within a broad and balanced programme we can meet the needs of every student. We offer over 25 subjects to GCSE and include within that range 2 of the Vocational Double Award GCSEs. Pupils will be asked to tell us their preferences in March of Year 9. Very able students are offered the opportunity to study a free standing qualification in addition to GCSE, and some Latin students may take up the option of an early entry in Classical Civilisation GCSE. Pupils who have studied Ancient Greek at lunchtime in Year 9 may continue with this till GCSE. Three separate Sciences are available to those achieving at least a high level 6 in Key Stage 3 national tests at the end of Year 9.

High standards in examinations are a priority for Nower Hill and our track record is one of success and improvement.

## **6<sup>th</sup> Form**

In September 2006 we were delighted to welcome our first Year 12 cohort. In September 2008 we will have some 300 6<sup>th</sup> form students. We offer a choice of over 30 A level subjects in a wide variety of subjects as part of the Harrow Sixth Form Collegiate. Our first two years have been a resounding success with very pleasing levels of achievement and retention. Our 6<sup>th</sup> form students really enjoy 6<sup>th</sup> form life and are looking forward to completing their A levels next year and progressing to Higher Education.

## **SETS, GROUPS AND CLASSES**

Nower Hill expects to take in up to 300 pupils in 12 tutor groups each September. The children will be placed in classes in order to achieve a balance of abilities and interests and, as far as possible, to place some of the pupils from the same middle school together. Staff then exercise their professional expertise regarding the nature of their subject as to how best to group children for lessons. In Mathematics in all years children are currently placed in sets according to ability. Science operates a setting arrangement in Years 10 and 11 only grouping children into higher or foundation tier classes and offering 3 separate Sciences to around 100 pupils. In English classes are taught in KS3 in mixed ability forms and are banded at KS4. In other subjects pupils are taught together as a tutor group in the lower school and in mixed ability groups in the upper school. In the upper school there are various groups offering support to pupils with their GCSEs. Under current staffing levels, the normal average teaching group will be around 25 in number in the first two years but there will be smaller groups for Design and Technology. In the upper school, teaching groups may be smaller or larger depending on demand for the subject. Our objective is to keep the group size in the upper school as small as is feasible without thereby increasing the group size in the lower school.

## **HOMWORK**

Please do not hesitate to contact your child's form tutor or Year Co-ordinator or Head of Faculty should you have any concerns over homework. A reasonable amount of homework is required from all of our pupils. It is an essential part of their overall school work and as such must be taken very seriously. In the home-school diary parents will find a list of the subjects, which set homework at NHHS and how many homework's will be set each week. All pupils are expected to record their homework in their home-school diaries. Parents are asked to encourage their children and check that homework is done. Problems arise when pupils have not completed their homework and parents have not monitored the situation. It is essential we work in partnership over this matter. In Lower School, a pupil can expect to spend a minimum of 1½ hours per day on homework. This increases to 2 hours in Upper School, although it must be borne in mind that certain pieces of work (like project work) may demand more time. Again, parents need to monitor that their son/daughter is not putting too much time into some tasks. They are also asked on a weekly basis to sign their child's homework diary. Increasingly homework will be set on line through our MLE (Managed Learning Environment). As we transfer this over the course of the coming year parents will be kept informed.

## **MARKING OF WORK**

Pupils' work is marked regularly. Feedback is given both orally and in writing to celebrate what has been done well and to give guidance for improvement. Our policy and practice are based on being student friendly, parent/carer friendly and teacher friendly. Assessment is there to help every student achieve his or her best. The individual subject assessment statements which are included in the whole School Assessment Policy give clear information about how attainment is communicated to parents and pupils and which pieces of work will be quality marked – giving detailed feedback on: -

- what the pupil has done well
- what they have been less successful in doing - an indication of how improvement can be made

The full NHHS Assessment, Recording and reporting policy including individual subject assessment statements can be found on the school website at [www.nowerhill.org.uk](http://www.nowerhill.org.uk)  
A printed copy can be made available on request.

## **REPORTING TO PARENTS**

Regular tracking of student progress gives students, parents/carers and teachers full information on which we can act in partnership. Parents are sent subject-by-subject information on how their children are progressing 3 times a year, the areas covered include attainment, effort, behaviour, homework, distinctions awarded, attendance and punctuality. The final progress data is presented as a full report. Our lesson by lesson electronic registration allows us to track excellence in lessons, behaviour, homework, personal organisation, attendance and punctuality across every lesson of every week for every pupil. Parents are notified when we find cause for concern and we send termly letters of congratulations to those pupils with a high number of excellent marks for their lessons.

## **LINKS WITH MIDDLE SCHOOLS**

OFSTED May 2007 *'Students make an excellent transition from middle to secondary school.'*

Many of the new pupils joining Nower Hill High School in Year 8 come from our Cluster schools of Cannon Lane, Pinner Park, Pinner Wood and West Lodge middle schools. Additionally we welcome new pupils from a number of other Harrow middle schools. Transition procedures between middle and high school are successful and well established, featuring parent information evenings, a pupil induction day and close liaison between Nower Hill and the middle schools. Curriculum representatives from each faculty work with our cluster schools aiming to provide continuity within the cross-phase K.S.3 curriculum. The close relationship between Nower Hill and its feeder schools guarantees a sense of belonging and a continuity of education to all pupils. It is hoped that the transfer at 12+ is made with the minimum cause for concern to both pupils and parents.

## **POST 16 EDUCATION**

Over ninety percent of our pupils continue their full time education beyond the age of 16.

During Year 11, all pupils will be interviewed at least twice by members of staff, including the Headteacher and the Deputy Headteachers. In addition to the guidance offered in these interviews pupils are also provided with information in other ways. The Connexions service provides careers with further education advice and the attached Personal Adviser attends Year 11 Parents Evenings and other events, as well as interviewing many pupils. Information Evenings are arranged for parents and pupils which give details of the 6<sup>th</sup> Form at Nower Hill as well as the other relevant Post 16 provision.

All pupils are also issued with a "Guide to Sixth Form Education in Harrow" booklet.

In addition to the provision offered to students at Post 16 there are also courses open to a limited number of students during Year 11. Where it is considered to be in the best interests for a student to access an alternative course to GCSE, there is consultation with parents and the student before applications are made.

## **THE SCHOOL COUNCIL**

A School wide election created the executive student council committee; two members won a landslide election in the National Youth Parliament and represent the borough in Westminster Youth Parliament. This has been a victory result for the second year running. The school has a council, which consists of elected members from all four years who elect their own officers. The school council is an energetic body that meets with relevant staff, receives a wide spectrum of pupil opinion, and makes recommendations re: the working of the school.

The council reps have the lead role in communicating ideas into action in the form base, council meetings, meetings with Senior Management Team and the school Governors. Several members of our school council are on the Harrow Youth council. Here they voice their opinions to a Borough and London wide audience. Over the year we have had several guest speakers to talk to the student council. Guests from the British Legion Poppy appeal, Harrow road safety officer, Metropolitan police safer neighbourhood team, Harrow borough dietician, Manager at Duchy catering company, St Luke's Hospice and Age Concern have been represented.

## **CLUBS AND ACTIVITIES**

Many clubs and societies operate during the lunchtime and after school. These tend to vary from year to year as a few staff leave, and others, with their special contributions, come to take their place. Instruction in brass, strings and woodwind musical instruments is on offer to children with musical ability and among the other thriving club activities which have been, or are, offered are: The Duke of Edinburgh Award Scheme, the school orchestra, folk and classical guitar, basketball, art, chess, model making, debating, drama theatre visits, school council, computers, electronic workshop, games workshop, classics, cricket, soccer, geography, history, choir, and social service to the community. This list is by no means exhaustive. Some restrictions have, sometimes, to be placed on membership but there is plenty for all to join and to follow up a personal interest. Pupils are encouraged to take part to widen their interests, to succeed in what they are doing and to broaden the variety of social contact within the school.

Our sixth form enjoy an extensive range of enrichment activities. Allowing them to socialise, learn new skills and enjoy each others company. Many of our sixth form students help teachers in the running of after school clubs and prove to be excellent role models for the younger students.

Educational excursions are part of the curriculum of the school; these include day visits and visits to theatres and concert halls in the evenings, plus school journeys which are regularly on offer.

In recent years these have included skiing on the Continent and North America, a cultural visit to Rome, Sorrento and Pompeii in Italy and to Greece, exchange trips to France and Germany, water sports in Southern France, outdoor pursuits in North Wales, the Isle of Wight and to the Lake District in Cumbria. There are also frequent and varied home and foreign school journeys, including field study and outdoor pursuits.

Recent education law stipulates that where visits are undertaken during the school day there must be no compulsory charge to cover the costs involved. Accordingly we invite parents to make voluntary contributions on the understanding that, if not enough parents are prepared to do so, then the activity will have to be cancelled. We have not yet had to cancel any such activity.

## **SERVICE TO THE COMMUNITY**

Service not self is the school motto. A motto, which is vibrant and alive in the way we serve our community. At this school we strive to live by our motto. During the past few years we have raised approximately £3,000.00 through our termly charity multi-days.

Charity is a major strength at this school and is a driving force behind all our 'active citizenship' activities. Every student is expected to rise to the challenge and do something for others. Following a very successful sponsored walk we hope to raise well over £4000 for St. Luke's Hospice.

At Christmas 32 elderly guests from Milmans Day Care Centre and Benjamin Close joined us for Christmas lunch. Our students and the staff at Capitol catering served them an excellent traditional Christmas meal. The local police safer neighbourhood team came in to wait on tables and were a great success with the elderly ladies and gentleman. Carol singing, music and dance, by our students from the Expressive Arts Faculty, followed this.

During March the daffodils are cut into bunches and a group of students present the flowers to our elderly friends as Mothers' Day gifts. We received some beautiful thank you notes.

The school harvest festival is always a tremendous success. The students collect enough groceries to fill four shopping trolleys. This is given to the elderly of Milmans Day Care Centre, Pinner.

Our newly formed sixth form play an important role in the school community. Organising and managing the Nower Hill float on the Lord Mayors New Years Day Parade. Organising a tea dance on Valentines day for the elderly at Milmans Day Care Centre. Raising over £700 for the Mayor of Harrow's charity, Teenage Cancer Trust.

## **NOWER HILL NEWS**

A lively, informative half termly news letter, written by the students for the family and community. We deal with serious issues and fun issues in a very readable manner. You name it, and it's in the Nower Hill News. Many of our most up to date news items appear on our school website, [www.nowerhill.harrow.sch.uk](http://www.nowerhill.harrow.sch.uk) well worth a weekly visit for the latest photo and news items.

## **NOWER HILL PRESS RELEASES**

We have so much talent amongst our students and staff. You will have read about us in the Harrow Observer, Harrow Times, Harrow Independent, Pinner Villager and Headstone Residents Magazine. From our excellent exam performance to budding singers, artists, actors, sports stars and competition winners, we aim to harvest all the good news and show this to the community. If you have any good news talk to the Nower Hill News team.

# **PARENTS AND FRIENDS OF NOWER HILL HIGH SCHOOL**

This association was established in 1983 and has a long history of working alongside the school community. Our aim is to develop and improve the already excellent relationships that exist between pupil, parent/carer and teacher. The school is more than a place of learning, as a community it is a warm and welcoming environment where all are valued and encouraged to play a role.

The committee structure is as follows;

Chairperson	Mrs Rose Beri
Honorary President	Mr Howard Freed
Vice-Chairperson	Mr G Nagle
Treasurer	Mrs Pravina Hindocha
Minute Secretary	Mrs Jo Mistry

## **Committee members: -**

Mrs Lynn Barratt, Mrs Sandra Cowles, Mrs Maddy Greenwood, Mrs Julie Biddle, Mrs Theyiya Haththotuwa, Mr Mario Koutsoudes, Ms Janice Howkins, Mrs Dawn Bovington.

The parents and friends committee, which numbers 10 and a list of well over 30 parent volunteers, has gone from strength to strength. We aim to organise an event once a term, ranging from a quiz night, barn dance, Christmas raffle and the very successful Bollywood Evening. There is something for all the family to try. In addition, we provide refreshments at the many evening events throughout the school year.

Thanks to the support of the parents, pupils, teachers and friends this year we have contributed £2,000 to the school community, this being raised over several fundraising events. By sending your son/daughter to Nower Hill High School, you become part of the Parents and Friends and your involvement is expected at every level. Remember you get out what you put in – this is true of every community. We look forward to meeting you.

## **GIFT FUND**

We have set up a '**Gift Fund**' to raise money for the benefit of all pupils at Nower Hill. This fund enables us to reclaim tax on every donation received from taxpayers – there is no extra cost to you. *Any gift by you will be very gratefully received.*

## **THE TRUSTEES ARE: -**

Headteacher: - Howard Freed

Deputy Headteacher: - Dr. J. Georgiou

## **Why have a gift fund?**

The Local Authority grant is sufficient to pay for salaries, building costs, books and materials. Additional items can only be afforded out of money given by you. Parents have in the past paid for: -

- Additional computers
- Extra equipment for science laboratories
- Purchase and equipment of the minibus
- Additional musical instruments
- Curtains in the main hall
- CD-ROMS in the library
- A major contribution to the refurbishment of the library
- 'Diamic' benching in the technology area
- Playground seating

*Any queries please contact the school office.*

## **POLICIES**

Nower Hill High School works within the structure of the following school policies:

Assessment Recording and Reporting  
Charging for school activities – London Borough of Harrow guidelines  
Child Protection Policy  
Complaints Procedure  
Drugs Policy  
Educational Visits  
Equal Opportunities  
Ethos and Aims of the School  
Fire Drill Procedures incorporated into Health & Safety  
Health and Safety  
Homework  
Instruments of Governance  
Nutritional Standards  
Race Equality and Cultural Diversity Policy  
School Journeys (London Borough of Harrow Guidelines)  
Sex and Relationships Education  
Special Educational Needs  
Spirituality  
Teaching and Learning

### **Pastoral Documents contain:**

Pupil Reward Policy  
Anti – Bullying Policy and Procedures  
Disciplinary Policy and Procedures  
School Rules  
Code of Conduct  
Attendance Policy  
School Uniform

These policies are available for parents to view on the schools' website and from the school office. Annually each pupil receives their own copy of the pastoral documents.

## **THE SCHOOL DAY**

### **The normal daily timetable is:**

8.45 - 9.05 Registration/Assembly  
9.05 - 9.55 Period 1  
9.55 - 10.45 Period 2  
**10.45 - 11.05 BREAK**  
11.05 - 11.55 Period 3  
11.55 - 12.45 Period 4  
**12.45 - 1.30 LUNCH**  
1.30 - 1.35 Registration  
1.35 - 2.25 Period 5  
2.25 - 3.15 Period 6  
**3.15 END OF SCHOOL**

### **PSHE day times**

8.45 - 9.25 Registration/Assembly  
9.25 - 10.10 Period 1  
10.10 - 10.55 Period 2  
**10.55 - 11.15 BREAK**  
11.15 - 12.00 Period 3  
12.00 - 12.45 Period 4  
**12.45 - 1.30 LUNCH**  
1.30 - 1.35 Registration  
1.35 - 2.25 Period 5  
2.25 - 3.15 Period 6  
**3.15 END OF SCHOOL**

Other than in the case of emergencies, parents will be informed, in advance, of any changes to the school timetable.

# SCHOOL UNIFORM

<b>GIRLS</b>	<b>BOYS</b>
White blouse - Long or short sleeves	White shirt - Long or short sleeves
<b>Summer Term Only- Nower Hill polo shirt</b>	<b>Summer Term Only- Nower Hill polo shirt</b>
Skirt – black or navy	
Trousers – black or navy	Trousers – black
Navy long sleeve jumper with badge	Navy blazer with badge
Plain tie with school crest:- Year 8 to 10 – navy Year 11 – red	Plain tie with school crest:- Years 8 to 10 – navy Year 11 – red
Black shoes	Black shoes
Topcoat/jacket open to bottom No signs or slogans except brand names No denim/leather	Topcoat/jacket open to bottom No signs or slogans except brand names No denim/leather
Woollen hat – winter 2 <sup>nd</sup> half Autumn Term – to half term of Spring Term	Woollen hat – winter 2 <sup>nd</sup> half Autumn Term – to half term of Spring Term

## **PE KIT GIRLS & BOYS**

### COMPULSORY

**Navy blue polo shirt** – embroidered with Nower Hill Physical Education logo.

**Navy blue shorts** – embroidered with Nower Hill Physical Education logo.

**Navy blue sweatshirt** – embroidered with Nower Hill Physical Education logo.

**White sports socks**

**Navy blue football socks**

**Trainers**

**Football boots**

**Shin pads**

**Gum shield**

### OPTIONAL EXTRAS

**Navy blue jogging bottoms** – embroidered with Nower Hill Physical Education logo.

## STOCKISTS

KEVIN'S SCHOOLWEAR  
104 Marsh Rd  
Pinner  
020 8866 7208

PULLENS  
52 High Street  
Northwood  
01923 8400

“JACKIES” Agencies Ltd.  
195 Kenton Rd  
Kenton, Harrow  
020 8909 1105

PE Kit available from Kevin's Schoolwear and Pullens

The school will always be prepared to advise, in confidence, where parents have difficulties. Alternatively parents may contact Nower Hill's attached education social worker, directly at the Education Welfare Department at Pinner Road Tel: 0208 863 5544. The support of all parents in ensuring that full school uniform is adhered to is essential. Your assistance in this matter is greatly appreciated.

# School Year

## Terms and Holiday Dates 2008/2009/2010

### **AUTUMN TERM 2008:**

Term Commences	Monday	1 <sup>st</sup> September 2008
Half Term	Monday	27 <sup>th</sup> October to Friday 31 <sup>st</sup> October 2008
End of Term	Friday	19 <sup>th</sup> December 2008

### **SPRING TERM 2009:**

Term Commences	Monday	5 <sup>th</sup> January 2009
Half Term	Monday	16 <sup>th</sup> February to Friday 20 <sup>th</sup> February 2009
Term Ends	Friday	3 <sup>rd</sup> April 2009

### **SUMMER TERM 2009:**

Term Commences	Monday	20 <sup>th</sup> April 2009
May Day Bank Holiday	Monday	4 <sup>th</sup> May 2009
Half Term	Monday	25 <sup>th</sup> May to Friday 29 <sup>th</sup> May 2009
End of Term	Monday	20 <sup>th</sup> July 2009

### **AUTUMN TERM 2009:**

Term Commences	Thursday	3 <sup>rd</sup> September 2009
Half Term	Monday	26 <sup>th</sup> October to Friday 30 <sup>th</sup> October 2009
End of Term	Friday	18 <sup>th</sup> December 2009

### **SPRING TERM 2010:**

Term Commences	Monday	4 <sup>th</sup> January 2010
Half Term	Monday	15 <sup>th</sup> February to Friday 19 <sup>th</sup> February 2010
Term Ends	Thursday	1 <sup>st</sup> April 2010

### **SUMMER TERM 2010:**

Term Commences	Monday	19 <sup>th</sup> April 2010
May Day Bank Holiday	Monday	3 <sup>rd</sup> May 2010
Half Term	Monday	31 <sup>st</sup> May to Friday 4 <sup>th</sup> June 2010
End of Term	Friday	23 <sup>rd</sup> July 2010